

Risk Assessment

Arms and Armour Workshop Barley Hall Schoolroom

1. Hazard: Workshop equipment: weapons / armour

People / items at risk: Staff / teachers / pupils

Comments: Hazards arising from incorrect handling of equipment: improper use, trip hazards.

Existing control measures: All workshop leaders familiarised with 'weapons etiquette' document, which contains the following advice relating to workshops:

- Weapons that are not in use by the workshop provider should be kept out of reach of children.
- Spears should not be propped up against walls: there is a risk that they will topple and cause injury. They should be laid flat on the floor against a wall to minimise tripping risk.
- Use discretion in allowing children to handle weapons / examine them at close range.
- Use the cloths provided to clean the blades of any fingerprints after the session and before tidying away.
- All equipment under supervision of experienced staff at all times. All bladed weapons checked for damage / sharp edges prior to each session.

Risk rating: C3

Control measures required: Equipment to be checked prior to and after each session for missing / damaged pieces. Tidy workshop environment to be maintained throughout. All new staff to be made aware of existing control measures

Monitoring: Safety to be assessed routinely by staff throughout the session.

Review: Prior to each new session. Additional controls to be applied accordingly, where necessary.

2. Hazard: Role play elements

People / items at risk: Staff / teachers / pupils

Comments: Hazards arising from excitable participants. Tripping / collision with participants or exhibition furniture.

Existing control measures: All activity to be undertaken under supervision of experienced staff at all times. Clear verbal instructions given to participants prior to commencing.

Risk rating: C3

Control measures required: All new staff to be made aware of existing control measures.

Monitoring: Safety to be assessed routinely by staff throughout the session.

Review: Prior to each new session. Additional controls to be applied accordingly, where necessary.